## Business Administration A.S. at Harford Community College to B.S. in Business Administration at UMUC

This worksheet is designed to help you plan and track your progress toward your degrees. For full course descriptions, please refer to the current undergraduate Catalog.

### Courses taken at Harford Community College

Changes in recommended courses may affect other elements of the degree plan. Lower level equivalents of UMUC upper level courses fulfill content requirements but not upper-level minimum credit requirements.

<table>
<thead>
<tr>
<th>UMUC Equivalent Course</th>
<th>UMUC Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMST 101 or CMST 106 (3) Writing/speech GER</td>
<td>CMST 101 or CMST 106 (3)</td>
</tr>
<tr>
<td>ECON 102 Microeconomics (3) Related requirement for major</td>
<td>ECON 102 Microeconomics (3)</td>
</tr>
<tr>
<td>ENG 101 English Composition (3)</td>
<td>ENG 101 English Composition (3)</td>
</tr>
<tr>
<td>ENG 109 English Composition: Research Writing (3) Recommended ENG choice</td>
<td>ENG 109 English Composition: Research Writing (3)</td>
</tr>
<tr>
<td>MATH 101, MATH 109, or MATH 111 (3-4) Recommended MATH GER</td>
<td>MATH 101, MATH 109, or MATH 111 (3-4)</td>
</tr>
<tr>
<td>PSY 101 General Psychology (3)</td>
<td>PSY 101 General Psychology (3)</td>
</tr>
<tr>
<td>ART 201, ART 202, or ART 203 (3) Recommended Arts/Humanities elective to meet UMUC historic requirement. ART 201 and ART 202 meet Harford diversity requirement</td>
<td>ART 201, ART 202, or ART 203 (3)</td>
</tr>
<tr>
<td>Arts/Humanities elective (3) Must be from second discipline. If not already complete, student must complete Harford diversity requirement here.</td>
<td>Arts/Humanities elective (3)</td>
</tr>
</tbody>
</table>

### INTERDISCIPLINARY AND EMERGING ISSUES GERs (5 credits)

<table>
<thead>
<tr>
<th>UMUC Course</th>
<th>UMUC Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA 210 or CIS 102 (3)</td>
<td>BA 210 or CIS 102 (3)</td>
</tr>
<tr>
<td>PE Fitness elective (1) and PE elective (1)</td>
<td>PE Fitness elective (1) and PE elective (1)</td>
</tr>
</tbody>
</table>

### BUSINESS-RELATED COURSES (20 credits)

<table>
<thead>
<tr>
<th>UMUC Course</th>
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</tr>
</thead>
<tbody>
<tr>
<td>ACCT 101 Accounting Principles I (3) Required for major</td>
<td>ACCT 101 Accounting Principles I (3)</td>
</tr>
<tr>
<td>ACCT 102 Accounting Principles II (3) Required for major</td>
<td>ACCT 102 Accounting Principles II (3)</td>
</tr>
<tr>
<td>BA 101 Introduction to Business (3) Required for major</td>
<td>BA 101 Introduction to Business (3)</td>
</tr>
<tr>
<td>BA 205 Business Law (3) Recommended course. Required for major</td>
<td>BA 205 Business Law (3)</td>
</tr>
<tr>
<td>BA 212 Internet Research (1)</td>
<td>BA 212 Internet Research (1)</td>
</tr>
<tr>
<td>ECON 101 Macroeconomics (3) Related requirement for major</td>
<td>ECON 101 Macroeconomics (3)</td>
</tr>
<tr>
<td>MATH 216 Introduction to Statistics (4) Required statistics for major</td>
<td>MATH 216 Introduction to Statistics (4)</td>
</tr>
<tr>
<td>STAT 200</td>
<td>STAT 200</td>
</tr>
</tbody>
</table>

### ELECTIVES (9 credits)

<table>
<thead>
<tr>
<th>UMUC Course</th>
<th>UMUC Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>General electives (3)</td>
<td>General electives (3)</td>
</tr>
<tr>
<td>General electives (3)</td>
<td>General electives (3)</td>
</tr>
</tbody>
</table>

### Credits transferred: 65-67 credits

◆ Required courses for UMUC major
### EMERGING ISSUES (7 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIBS 150 (1)</td>
<td>Required GER course</td>
</tr>
<tr>
<td>IFSM 201 or CMST 303 (3)</td>
<td>First computing GER course</td>
</tr>
<tr>
<td>IFSM 300 (3)</td>
<td>Or ACCT 326 for second computing GER. Related requirement for major</td>
</tr>
</tbody>
</table>

### ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (21 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ BMGT 364 (3)</td>
<td>Required for major</td>
</tr>
<tr>
<td>WRTG 394 or WRTG 394X (3)</td>
<td>Or other upper-level advanced writing GER course</td>
</tr>
<tr>
<td>♦ MRKT 310 (3)</td>
<td>Required for major</td>
</tr>
<tr>
<td>♦ HRMN 300 (3)</td>
<td>Required for major</td>
</tr>
<tr>
<td>♦ FINC 330 (3)</td>
<td>Required for major</td>
</tr>
<tr>
<td>♦ BMGT 392 (3)</td>
<td>Or other supplemental major course (any ACCT, BMGT, ENMT, FINC, HRMN, MRKT, or MGST)</td>
</tr>
<tr>
<td>♦ BMGT 496 (3)</td>
<td>Required for major</td>
</tr>
</tbody>
</table>

### CAPSTONE COURSE FOR MAJOR (3 credits) To be taken after all other courses for the major

<table>
<thead>
<tr>
<th>Course</th>
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</tr>
</thead>
<tbody>
<tr>
<td>♦ BMGT 495 (3)</td>
<td>Required for major</td>
</tr>
</tbody>
</table>

### MINOR OR ELECTIVES (15 credits, at least 9 credits upper level for minor)

See requirements of individual minor.

Recommended minors: human resource management, marketing, finance, or other business-related minor

### ADDITIONAL ELECTIVES (7-9 credits)

Choose any courses to meet 120 credits for degree.

Note minimum requirements for upper-level coursework.

Recommended: Calculus (MATH 140) for those continuing to graduate school. Please note prerequisite of MATH 108 or MATH 115.

### TOTAL: 120 CREDITS

### CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS

- 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits.
- 45 upper-level credits, including half the credit for the major and the minor.
- All required courses and minimum number of credits for major and minor.
- Prerequisites for major and minor courses, if needed.
- All General Education Requirements.
- Grade of C or better in all courses for the major and minor.
- Overall GPA of at least 2.0.
- At least half the credit for the major earned through graded coursework.
- Total 120 credits.

### NOTES:

- Required courses for UMUC major