

APPROVED COPY

Harford Community College

Minutes of Open Meeting

June 5, 2020

The Board of Trustees of Harford Community College met virtually via GoToWebinar on Friday, June 5, 2020 at 9:00 a.m. for a Work Session.

Trustees present: Ms. Laura L. Henninger; Dr. Judy Holloway; Rev. Cordell Hunter, Sr.; Mr. Steve Linkous; Dr. James W. McCauley; Dr. Richard P. Streett, III; Mr. Brian Walker; Mr. Christopher Payne; and Dr. Jaqueline Jackson as Secretary-Treasurer

Trustees absent: None

Staff present: K. Doan, J. Towner, T. Sherwood, T. Jackson, C. Fisk.

Others present:

- I. CALL TO ORDER
 - A. C. Hunter called the meeting to order at 9:06 a.m.
- II. ROLL CALL
 - A. K. Doan called the roll.
 - B. A quorum was present
- III. CONSENT AGENDA
 - A. By consensus, the Board approved the consent agenda. Items included:
 - i. Agenda of the June 5, 2020 Board of Trustees work session
- IV. PRESENTATION
 - A. Campus Climate Survey Overview
 - i. Mr. Rich Boyer from ModernThink provided the Trustees with an overview of the College's recent campus climate survey.
 1. C. Payne asked about the gap between positive and negative; Mr. Boyer explained that there is a "neutral" rating that was not included in the presentation.
 2. R. Streett asked about the breakdown of different groups of people and whether that was normal for some groups of employee classes having different perspectives; Mr. Boyer responded that this was not atypical.
 3. J. McCauley noted that we are lower across the board compared to the honor roll schools; Mr. Boyer noted that the results were surprisingly positive given the leadership turnover in spring semester. J. McCauley asked if Mr. Boyer was aware of other colleges who have faculty and students as "visitors" on boards; Mr. Boyer noted that each college and state have different laws governing membership.

4. J. Jackson noted that the College's Coordinating Group focused this semester on communication and hosted two open forums on the topic. J. Jackson noted that Mr. Boyer will be meeting with President's Cabinet after the Board Work Session and will be making a presentation to the State of the College address on June 10, 2020.
5. Trustees asked questions about accountability and communication.

V. INFORMATION ITEMS

A. Budget Discussion

- i. Trevor Jackson, Vice President for Finance & Administration, presented information about the FY2021 Operating Budget.
 1. R. Streett asked that we highlight the reasons behind the increase in professional development; T. Jackson noted that all significant changes are highlighted in the Board document.
 2. J. McCauley asked if the CARES Act revenue and expenses could be shown; T. Jackson noted that the operating budget would be in the restricted fund budget and would not appear in the operating budget.
 3. J. McCauley asked about the restricted budget; R. Streett suggested that this might be discussed first in the Finance & Audit Committee and then brought forward to the Board at a meeting in the next academic year as a presentation.
 4. L. Henninger asked about how the budget deficit is portrayed (e.g., how do we explain where the funds come from to cover the gap?); T. Jackson noted that he will work with C. Fisk in Finance to determine the best way to show this and update the Board document for next week's meeting.

B. Architect of Record for Chesapeake Welcome Center

- i. Mr. Trevor Jackson, Vice President for Finance and Administration, provided an update on the architect of record for the Chesapeake Welcome Center. The College will be seeking Board approval to rescind its offer to work with GWWO after reaching an impasse regarding addition expenses. Mr. Jackson will be bringing forth at Tuesday's Board meeting a request to approve a new architect of record (Murphy and Dittenhafer) for Chesapeake Welcome Center.
 1. S. Linkous asked what expenses increased; T. Jackson noted that the specifics could be found in the Board packet. C. Payne asked about cost controls with the contract we're entering into. C. Hunter asked if there was anything in the scope of work that might lessen the cost.

VI. CLOSED SESSION

- A. C. Hunter announced that the Board wished to move into closed session to discuss a personnel matter and called for a motion.
- B. Motion made by J. Holloway and seconded by L. Henninger. The vote to move into closed session was unanimous.
- C. The Board of Trustees moved into closed session at 11:01 a.m.

VII. RETURN TO OPEN SESSION

- A. C. Hunter announced that the Board wished to return to open session and called for a motion.
- B. Motion made by J. Holloway and seconded by R. Streett III. The vote to return to open session was unanimous.

- C. The Board of Trustees returned to open session 1:28 p.m.
- VIII. ADJOURMENT
- A. C. Hunter announced that the Board wished to adjourn and called for a motion.
 - B. Motion made by C. Payne and seconded by S. Linkous. The vote to adjourn was unanimous.
 - C. The Board of Trustees meeting adjourned at 1:28 p.m.



Jacqueline Jackson, PhD
Secretary-Treasurer


Laura Henninger (Jun 11, 2020 16:49 EDT)

Laura Henninger
Chair