



To: All HCC Employees

From: Carol Allen, Director, Library & Information Resources

Subject: Recognition of Scholarly and Creative Publications/Performances by HCC Employees

Date: March 16, 2015

I am pleased to invite you to nominate your published or performed scholarly or creative work for recognition. *All employees (faculty, staff, and administrators whether full-time or part-time) are eligible to nominate their publications. **The deadline is May 11, 2014.***

Purpose: To recognize and celebrate HCC faculty, staff, and administrators (full-time or part-time) who have published scholarly or creative work or achieved comparable, peer-reviewed output in the visual and performing arts within the preceding twelve months (i.e. May 1, 2014-Apr. 30, 2014), and to acquire a copy of the published work for the Library (whenever feasible).

Sponsor: Cosponsored by the Library and the Vice President for Academic Affairs.

Description: Works and their authors/creators will be recognized publicly at Convocation. The published work will be acquired by the Library and added to the HCC Employee Publications Collection in the Library Special Collections Room (when feasible).

Eligible publications/creative work: See attached description.

Publication Dates: Nominated work must have been published or performed between May 1, 2014 and April 30, 2015.

Nomination process: Please use the attached form to nominate your publication(s) for consideration.

Nominations are due to the Library by May 11, 2015. Nominations should be sent by e-mail to CaAllen@harford.edu. The completed nomination form should be attached as a Word, PDF, or rich text document (preferably Word).

Review process: Nominations will be reviewed by the Committee on Recognition of Scholarly/Creative Publications and Performances by HCC Employees (Carol Allen, Janice Avery, Susan Fletcher, Floyd Grimm, Brad Keene, Andrew Kellett, Cynthia Lewis, Theresa Libershal, Jim McFarland, Susan Muaddi-Darraj, and Lorraine Peniston).

Look for an announcement on News & Whoos soon about a mentoring opportunity to learn more about the nomination process and the criteria for works to be recognized.