

**Scholarship Application for Continuing Education & Training  
Workforce Development Programs**

July 2017 - June 2018



**DEADLINE:** Applicants are reviewed in the order received and must be submitted at least 2 weeks prior to the start of the first class. The amount of any award is based on income and family circumstances and availability of funds, therefore only signed and dated applications that are complete with financial documentation will be reviewed by the scholarship committee.

**Name:** \_\_\_\_\_ **Student ID Number** \_\_\_\_\_

**Street Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State:** MD **Zip** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**Marital Status:**       Married       Divorced/Separated       Single

**Do you live with your parents?**       Yes       No      **Birth Date:** \_\_\_\_\_

**Number of persons in your household that you or your parents support:** \_\_\_\_\_

*Qualified students will be eligible to receive funding for ONE Workforce Development Program through this scholarship fund*

**Total Funds Requested for tuition and fees:** \$ \_\_\_\_\_ (from the attached worksheet)

**Scholarship award is based on financial need; therefore applicants must provide the following:**

- 1. A copy of your 2016 Federal Tax Return (1040)**
  - If married and filing separately, you must include spouse's return
  - If under 24 years old, have no children of your own and live with your parent(s), you must include a copy of your parent's tax return
  - If unmarried and residing with a partner, you must provide a copy of the partner's tax return
- 2. Or if you did not file a 2016 tax return, you must request and complete the "CERTIFICATION OF NON-FILING STATUS FORM"**
  - Include supporting documentation or a signed letter from person(s) providing support. (List all other sources of income, ex: child support, Social Security, TCA, In-kind support)
  - W-2's should be submitted with this form
- 3. Student must submit a scholarship narrative - see p3**
- 4. An Interview may be requested by the Harford Community College CET Scholarship Committee.**

*This grant is funded by Harford Community College, and is not federally funded; FAFSA applications do not apply. Continued funding for required courses in any program is contingent upon successful completion of each successive course and available funding. Applicants must reapply if program extends beyond the fiscal year.*

I certify that this information is true and accurate.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Submit application and supporting documents to:**

Harford Community College  
 Continuing Education and Training  
**Attn: Matt Baylis**  
 401 Thomas Run Road  
 Bel Air, MD 21015

**Healthcare Programs Only**  
**Submit application and supporting documents to:**

Harford Community College  
 Continuing Education & Training  
**Attn: Dawn Reimer**  
 401 Thomas Run Road  
 Bel Air, MD 21015

**Eligibility: APPLICANTS MUST**

- *If unemployed, please apply to Susquehanna Workforce Network first*
- *Be in good financial standing with the College*
- *Successfully complete required assessment tests prior to applying for grant*
- *Be at least 18 years old*
- *Be a Maryland resident*
- *Meet the income criteria and or other mitigating financial circumstances*

Size of Family Unit	TOTAL Annual Family Income	
	MAXIMUM – up to 100% tuition	MAXIMUM – up to 50% tuition
1	17,655	35,310
2	23,895	47,790
3	30,135	60,270
4	36,375	72,750
5	42,615	85,230
6	48,855	97,710
7	55,095	110,190
8	61,335	122,670
	Ea add'l \$6,240	\$12,480

**ELIGIBLE CAREER PROGRAMS**

**Computer Training**

- A+ Certification
- Computer Fundamentals
- Microsoft Office Power User
- Network+ Certification
- Print Graphic Design CE Certification
- Security +
- Web Graphic Design

**Construction Trade**

- Appliance Repair
- Basic Machine Manufacturing Technology
- Building Maintenance Certificate
- Drone Technology
- Entry-Level Engineering Technology
- Commercial Truck Driving
- Fiber Optics Certification
- Forklift Certification
- Green Manufacturing CE Certificate
- Heating Ventilation, Air Conditioning & Refrigeration (HVAC)
- Heavy Equipment Operator
- Solar Photovoltaic Installer
- Welding

**Professional**

- Bartending
- Child Care Certification
- Floral Design Certification Program
- Food Science/Culinary Arts
- Hospitality
- HR Essentials
- Landscaping Certification
- Nail Technician
- Professional Human Resource Management (PHRM Certification)
- Veterinary Assistant

**Healthcare**

- Paramedic Program
- Histologic Technician
- Medical Administrative Assistant
- Nursing Assistant
- Nurse Refresher
- Phlebotomy Technician
- Physical Therapy Technician

- OTHER Career Track Programs



## Program Worksheet

Please list all of the courses required to complete the program  
(attach a separate sheet for additional required courses)

Course Title \_\_\_\_\_ CRN # \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Tuition: \_\_\_\_\_ Fee: \_\_\_\_\_

Course Title \_\_\_\_\_ CRN # \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Tuition: \_\_\_\_\_ Fee: \_\_\_\_\_

Course Title \_\_\_\_\_ CRN # \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Tuition: \_\_\_\_\_ Fee: \_\_\_\_\_

Course Title \_\_\_\_\_ CRN # \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Tuition: \_\_\_\_\_ Fee: \_\_\_\_\_

Course Title \_\_\_\_\_ CRN # \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Tuition: \_\_\_\_\_ Fee: \_\_\_\_\_

Course Title \_\_\_\_\_ CRN # \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Tuition: \_\_\_\_\_ Fee: \_\_\_\_\_

Course Title \_\_\_\_\_ CRN # \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Tuition: \_\_\_\_\_ Fee: \_\_\_\_\_

Course Title \_\_\_\_\_ CRN # \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Tuition: \_\_\_\_\_ Fee: \_\_\_\_\_

**Total Cost of program/Funds Requested: \_\_\_\_\_**

**Grant money awarded for tuition and fees only. Book charges excluded.**