



STUDENT NAME \_\_\_\_\_ DATE \_\_\_\_\_

**Business Administration A.S. at Harford Community College to  
B.S. IN HUMAN RESOURCE MANAGEMENT AT UMUC**

This worksheet is designed to help you plan and track your progress toward your degrees. For full course descriptions, please refer to the current undergraduate *Catalog*.

<p><b>Courses taken at Harford Community College</b> <i>Changes in recommended courses may affect other elements of the degree plan. Lower level equivalents of UMUC upper level courses fulfill content requirements but not upper-level minimum credit requirements</i></p>	<p>UMUC Equivalent Course</p>
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GENERAL EDUCATION REQUIREMENTS (GER) (31-32 credits)		
<p><b>UMUC General Education Requirements (GER)</b>  * FULFILLED *  with completion of A.S. or A.A.</p>	ENG 101 English Composition (3)	WRTG 101
	MATH 101, MATH 109, or MATH 111 (3-4)	
	Bio./Phys. Lab Science elective (4)	
	ECON 102 Microeconomics (3) <i>Related requirement for major</i>	ECON 203
	ENG 109 English Composition: Research Writing (3) <i>Recommended ENG choice</i>	WRTG 291
	Bio./Phys. Science elective (3)	
	CMST 101 or CMST 106 (3)	
	ART 201, ART 202, or ART 203 (3) <i>Recommended Arts/Humanities elective to meet UMUC historic requirement. ART 201 and ART 202 meet Harford diversity requirement</i>	
	PSY 101 General Psychology (3)	PSYC 100
Arts/Humanities elective (3) <i>Must be from a second discipline. If not already complete, student must complete Harford diversity requirement here.</i>		
INTERDISCIPLINARY AND EMERGING ISSUES GERs (5 credits)		
BA 210 or CIS 102 (3) <i>First computing GER at UMUC</i>		IFSM 201
PE Elective (1) and PE Fitness Elective (1)		
BUSINESS-RELATED COURSES (20 credits)		
◆ BA 101 Introduction to Business (3) <i>Required for major</i>		◆ BMGT 110
BA 212 Internet Research (1)		
ECON 101 Macroeconomics (3) <i>Related requirement for major</i>		ECON 201
◆ MATH 216 Introduction to Statistics (4) <i>Required statistics for major</i>		◆ STAT 200
ACCT 101 Accounting Principles I (3)		ACCT 220
BA 205 or BA 246 (3)		
◆ ACCT 102 Accounting Principles II (3) <i>Required for major</i>		◆ ACCT 221
ELECTIVES (9 credits)		
General electives (3)		
General electives (3)		
General electives (3)		
<b>Credits transferred: 65-66 credits</b>		

**SEQUENCE at UMUC**

Courses are listed in the order in which students should take them.  
Changes in courses and order may affect other elements of the degree plan.

**NOTES**

<b>SEQUENCE at UMUC</b>		<b>NOTES</b>
<b>EMERGING ISSUES (4 credits)</b> If requirement is completed in degree at community college, these credits may be used for electives		
LIBS 150 (1) <i>Required GER course</i>		
IFSM 300 (3) <i>Or ACCT 326 for second computing GER</i>		UL
<b>ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (27 credits)</b>		
◆ BMGT 364 (3) <i>Required for major</i>		
◆ HRMN 300 (3) <i>Required for major</i>		UL
WRTG 394 or WRTG 394X (3) <i>Or other upper-level intensive writing GER course</i>		UL
◆ HRMN 400 (3) <i>Required for major</i>		UL
◆ HRMN 408 (3) <i>Required for major</i>		UL
◆ HRMN 362, HRMN 395, or HRMN 406 (3) <i>Required core course for major</i>		UL
◆ FINC 330 (3) <i>Supplemental course for major. Recommended for students going on to graduate school and prerequisite for capstone course</i>		UL
◆ MRKT 310 (3) <i>Supplemental course for major and prerequisite for capstone course</i>		UL
◆ BMGT 380 (3) <i>Or other supplemental major course (BMGT 381, 391, 464, 465, 484; FINC 330; any HRMN; MRKT 310)</i>		UL
<b>CAPSTONE COURSE FOR MAJOR (3 credits) To be taken after all other courses for the major</b>		
◆ HRMN 495 (3) <i>Required for major</i>		UL
<b>MINOR OR ELECTIVES (15 credits, at least 9 credits upper level for minor)</b>		
See requirements of individual minor.		UL
Recommended: business administration, finance, or other business-related minor.		UL
Note minimum requirements for upper-level coursework.		UL
		UL
<b>ADDITIONAL ELECTIVES (5-6 credits)</b>		
Choose any courses to meet 120 credits for degree. Note minimum requirements for upper-level coursework. Recommended: Calculus (MATH 140, 220, or 130)		UL
<b>TOTAL: 120 CREDITS</b>		
<b>CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements.</b>		
<input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits. <input type="checkbox"/> 45 upper-level credits, including half the credit for the major and the minor. <input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor. <input type="checkbox"/> Prerequisites for major and minor courses, if needed.	<input type="checkbox"/> All General Education Requirements. <input type="checkbox"/> Grade of C or better in all courses for the major and minor. <input type="checkbox"/> Overall GPA of at least 2.0. <input type="checkbox"/> At least half the credit for the major earned through graded coursework. <input type="checkbox"/> Total 120 credits.	
<b>NOTES:</b>		