



STUDENT NAME _____ DATE _____

**Business Administration A.S. at Harford Community College to
B.S. IN BUSINESS ADMINISTRATION AT UMUC**

This worksheet is designed to help you plan and track your progress toward your degrees. For full course descriptions, please refer to the current undergraduate *Catalog*.

Courses taken at Harford Community College
Changes in recommended courses may affect other elements of the degree plan. Lower level equivalents of UMUC upper level courses fulfill content requirements but not upper-level minimum credit requirements

 UMUC
Equivalent
Course

GENERAL EDUCATION REQUIREMENTS (GER) (31-32 credits)		
UMUC General Education Requirements (GER) * FULFILLED * with completion of A.S. or A.A.	ENG 101 English Composition (3)	WRTG 101
	MATH 101, MATH 109, or MATH 111 (3-4) <i>Recommended MATH GER</i>	
	Bio./Phys. Lab Science elective (4)	
	ECON 102 Microeconomics (3) <i>Related requirement for major</i>	ECON 203
	ENG 109 English Composition: Research Writing (3) <i>Recommended ENG choice</i>	WRTG 291
	Bio./Phys. Science elective (3)	
	CMST 101 or CMST 106 (3)	
	ART 201, ART 202, or ART 203 (3) <i>Recommended Arts/Humanities elective to meet UMUC historic requirement. ART 201 and ART 202 meet Harford diversity requirement</i>	
	PSY 101 General Psychology (3)	PSYC 100
Arts/Humanities elective (3) <i>Must be from second discipline. If not already complete, student must complete Harford diversity requirement here.</i>		
INTERDISCIPLINARY AND EMERGING ISSUES GERs (5 credits)		
BA 210 or CIS 102 (3) <i>First computing GER at UMUC</i>		IFSM 201
PE elective (1) and PE Fitness elective (1)		
BUSINESS-RELATED COURSES (20 credits)		
◆ BA 101 Introduction to Business (3) <i>Required for major</i>		◆ BMGT 110
BA 212 Internet Research (1)		
ECON 101 Macroeconomics (3) <i>Related requirement for major</i>		ECON 201
◆ MATH 216 Introduction to Statistics (4) <i>Required statistics for major</i>		◆ STAT 200
◆ ACCT 101 Accounting Principles I (3) <i>Required for major</i>		◆ ACCT 220
BA 205 or BA 246 (3)		
◆ ACCT 102 Accounting Principles II (3) <i>Required for major</i>		◆ ACCT 221
ELECTIVES (9 credits)		
General electives (3)		
General electives (3)		
General electives (3)		
Credits transferred: 65-66 credits		

SEQUENCE at UMUC <i>Courses are listed in the order in which students should take them. Changes in courses and order may affect other elements of the degree plan.</i>	NOTES
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EMERGING ISSUES (4 credits) If requirement is completed in degree at community college, these credits may be used for electives	
LIBS 150 (1) <i>Required GER course</i>	
IFSM 300 (3) <i>Or ACCT 326 for second computing GER</i>	UL
ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (24 credits)	
◆ BMGT 364 (3) <i>Required for major</i>	UL
WRTG 394 or WRTG 394X (3) <i>Or other upper-level intensive writing GER course</i>	UL
◆ MRKT 310 (3) <i>Required for major</i>	UL
◆ BMGT 380 (3) <i>Required for major</i>	UL
◆ HRMN 300 (3) <i>Required for major</i>	UL
◆ FINC 330 (3) <i>Required for major</i>	UL
◆ BMGT 392 (3) <i>Or other supplemental major course (any ACCT, BMGT, ENMT, FINC, HRMN, MRKT, or MGST)</i>	UL
◆ BMGT 496 (3) <i>Required for major</i>	UL
CAPSTONE COURSE FOR MAJOR (3 credits) <i>To be taken after all other courses for the major</i>	
◆ BMGT 495 (3) <i>Required for major</i>	UL
MINOR OR ELECTIVES (15 credits, at least 9 credits upper level for minor)	
See requirements of individual minor.	UL
	UL
Recommended minors: human resource management, marketing, finance	UL
ADDITIONAL ELECTIVES (8-9 credits)	
Choose any courses to meet 120 credits for degree.	UL
Note minimum requirements for upper-level coursework.	UL
Recommended: Calculus (MATH 140) for those continuing to graduate school.	
TOTAL: 120 CREDITS	
CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements.	
<input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits. <input type="checkbox"/> 45 upper-level credits, including half the credit for the major and the minor. <input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor. <input type="checkbox"/> Prerequisites for major and minor courses, if needed.	<input type="checkbox"/> All General Education Requirements. <input type="checkbox"/> Grade of C or better in all courses for the major and minor. <input type="checkbox"/> Overall GPA of at least 2.0. <input type="checkbox"/> At least half the credit for the major earned through graded coursework. <input type="checkbox"/> Total 120 credits.
NOTES:	