



**DIRECT TRANSFER AGREEMENT**  
BETWEEN  
**HARFORD COMMUNITY COLLEGE**  
AND  
**WILMINGTON UNIVERSITY**

**PREFACE**

Harford Community College and Wilmington University enter into this Direct Transfer Agreement so that graduates with conferred associate degrees from Harford will be conditionally admitted with junior status into related bachelor's degree programs at Wilmington University. Students who transfer into unrelated degree programs may transfer but are likely to require prerequisites.

This agreement guarantees that eligible graduates of Harford Community College's associate degree programs will be admitted into related bachelor's degree programs with junior status at Wilmington University. This agreement is valid provided that students:

- graduate from Harford in a related associate degree program with a minimum cumulative GPA of 2.0;
- complete other regular admissions requirements as determined by Wilmington University (application, official Harford transcript and official transcripts from all other institutions attended, medical form as required for full-time students).

This agreement also guarantees full transfer of all credits from the conferred associate degree. In addition,

- Harford students will have no more than 55% of the related bachelor's degree remaining for completion after transferring.
- Students transferring to a bachelor's degree program in the same field in which they earned their associate degree will have all of their credits (up to 75) accepted.

**Harford Community College and Wilmington University agree to the following:**

**OBLIGATIONS OF WILMINGTON UNIVERSITY:**

1. Waive the admissions application fee for Direct Transfer students.
2. Determine and provide to Harford the exact courses and credits that remain, after associate degree graduate transfer, for completion of each bachelor's degree program covered by this agreement.

3. Support a Degree Completion transfer process that allows for the maximum transfer of the earned associate degree into a related bachelor's degree program at Wilmington University and provide detailed transfer credit evaluations for Harford transfer students that specify the remaining Wilmington University coursework for degree completion.

4. Conduct informational meetings and academic advising sessions at Harford as deemed necessary.

**OBLIGATIONS OF HARFORD COMMUNITY COLLEGE:**

1. Publicize this Direct Transfer Agreement to prospective students in their transfer literature/online and to inform current Harford students of their transfer options at Wilmington University under the conditions of this agreement.
2. Provide an opportunity for Wilmington University recruiters and advisors to meet with interested Harford Community College students.

**JOINT OBLIGATIONS:**

1. Harford and Wilmington University authorize this agreement to become effective with the start of the summer 2018 semester.
2. Harford and Wilmington University will inform Harford students who do not complete an Associate Degree that they will not be granted automatic admission to Wilmington University and must apply for admission under the regular transfer admissions process.
3. Harford and Wilmington University will jointly develop and implement marketing efforts to attract students to the program.
4. Harford and Wilmington University will develop, maintain and share records of the HCC students admitted into the program to the extent permitted by law.
5. Each institution will designate a representative who will coordinate and monitor the Direct Transfer program. Those representatives will communicate about program changes as needed.
6. Either institution may terminate this Agreement at any time by written notice of at least one year in advance of the effective date of termination. Should this Agreement be terminated, the termination will not apply to students already accepted to Wilmington University under the terms of the Agreement.
7. Harford and Wilmington University will review this agreement as needed and make any changes as deemed necessary by both institutions. The institutions will collaborate in making these changes and both parties will be notified when/if changes are made to the agreement.

Therefore, in the interest of building on the partnership between Harford Community College and Wilmington University, it is agreed on this date, April 24, 2018, to create a Direct Transfer Agreement between our two institutions.