



STUDENT NAME \_\_\_\_\_ DATE \_\_\_\_\_

**Business Management: Corporate Communications Track A.A.S. at HCC to  
B.S. IN MANAGEMENT STUDIES AT UMUC**

This worksheet is designed to help you plan and track your progress toward your degrees. For full course descriptions, please refer to the current undergraduate *Catalog*.

**Courses taken at Harford Community College**

*Changes in recommended courses may affect other elements of the degree plan. Lower level equivalents of UMUC upper level courses fulfill content requirements but not upper-level minimum credit requirements*

 UMUC  
Equivalent  
Course

GENERAL EDUCATION REQUIREMENTS (GER) (25 credits)		
Speech/writing GER	CMST 101, 105, or 106 (3)	
WRTG 101 Writing GER	ENG 101 English Composition (3)	WRTG 101
First arts and humanities GER	PHIL 221 Business Ethics (3)	BMGT 496
Biological and physical science with lab GER	Bio./Phys. Lab Science elective (4)	
Mathematics GER	MATH 101 or MATH 111 (3) <i>Recommended math GER</i>	MATH 107 or MATH 106
English Writing GER	ENG 107, 109, 209, or MC 201 (3) <i>Recommended Corporate Communications elective</i>	
Second arts and humanities GER	ART 201, ART 202, HIST 101, HIST 102, HIST 103, HIST 104, HIST 202, HIST 207, HIST 208, or HIST 211 (3) <i>Recommended General Education elective to meet UMUC historic requirement and meet Harford diversity requirement</i>	
First social and behavioral sciences GER	PS 101, PSY 101, or SOC 101 or any GB except HIST (3) <i>Recommended General Education elective</i>	
INTERDISCIPLINARY AND EMERGING ISSUES GERs (5 credits)		
BA 210 Business Computer Applications (3)		
PE Fitness elective (1) and PE elective (1)		
BUSINESS MANAGEMENT RELATED COURSES (34 credits)		
◆ ACCT 101 Accounting Principles I (3) <i>Required for major</i>		◆ ACCT 220
◆ BA 101 Introduction to Business (3) <i>Required for major</i>		◆ BMGT 110
◆ BA 109 Principles of Management (3) <i>Recommended choice. Required for major</i>		◆ BMGT 364
BA 212 Internet Research (1)		
◆ ECON 101 or ECON 102 (3) <i>Required for major</i>		◆ ECON 201 or ECON 203
ENG 216 Business Communications (3)		MGST 161
◆ BA 225 Project Management (3) <i>Supplemental major course</i>		◆ BMGT 487
BA 273 Cooperative Education (3)		
ACCT 208, BA 103, BA 104, BA 105, BA 203, or BA 242 (3) <i>Business elective</i>		
ACCT 208, BA 103, BA 104, BA 105, BA 203, or BA 242 (3) <i>Business elective</i>		
Corporate Communications elective (3)		
Corporate Communications elective (3)		
Credits transferred: 64 credits		

**SEQUENCE at UMUC**

Courses are listed in the order in which students should take them.  
Changes in courses and order may affect other elements of the degree plan.

**NOTES****ADDITIONAL REQUIRED GENERAL EDUCATION COURSES FOR DEGREE (6 credits)** If requirement is completed in degree at community college, these credits may be used for electives

Biological and physical sciences GER	BIOL 301 or NSCI 362 (3) <i>Or other upper-level biological and physical science</i>	UL
Second social and behavioral sciences GER	ANTH 344 (3) <i>Or other upper-level social and behavioral sciences course from a second discipline</i>	UL

**EMERGING ISSUES (7 credits)** If requirement is completed in degree at community college, these credits may be used for electives

LIBS 150 (1) <i>Required GER course</i>		
IFSM 201 or CMST 303 (3) <i>First computing GER course</i>		
IFSM 300 (3) <i>Or ACCT 326 for second computing GER (but note prerequisite of ACCT 221). Related requirement for major</i>		UL

**ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (24 credits)**

◆ STAT 230 (3) <i>Or STAT 200. Required for major</i>		
WRTG 394 or WRTG 394X (3) <i>Or other upper-level advanced writing GER course</i>		UL
◆ HRMN 302 (3) <i>Required for major</i>		UL
◆ MRKT 310 (3) <i>Or other supplemental major course (any ACCT, BMGT, ENMT, FINC, FSCN, HRMN, MGST, MRKT)</i>		UL
◆ FINC 330 (3) <i>Or other supplemental major course</i>		UL
◆ HRMN 300 (3) <i>Or other supplemental major course</i>		UL
◆ BMGT 392 or BMGT 496 (3) <i>Or other supplemental major course</i>		UL
◆ BMGT 495 (3) <i>Or other supplemental major course. Take after all other courses in major. Note prerequisites (FINC 330, (or BMGT 340), BMGT 364, and MRKT 310)</i>		UL

**MINOR OR ELECTIVES (15 credits, at least 9 credits upper level for minor)**

See requirements of individual minor. Complete in last 60 credits along with major courses.	UL
	UL
	UL
	UL

**ADDITIONAL ELECTIVES (4 credits)**

Choose any courses to meet 120 credits for degree. Note minimum requirements for upper-level coursework.	UL
Complete in last 60 hours along with major and minor courses.	

**TOTAL: 120 CREDITS****CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS** See catalog for overview of all requirements.

<input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits. <input type="checkbox"/> 45 upper-level credits, including half the credit for the major and the minor. <input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor. <input type="checkbox"/> Prerequisites for major and minor courses, if needed.	<input type="checkbox"/> All General Education Requirements. <input type="checkbox"/> Grade of C or better in all courses for the major and minor. <input type="checkbox"/> Overall GPA of at least 2.0. <input type="checkbox"/> At least half the credit for the major earned through graded coursework. <input type="checkbox"/> Total 120 credits.
---	--

**NOTES:**