



STUDENT NAME _____ DATE _____

**Business Administration A.S. at Harford Community College to
B.S. IN MANAGEMENT STUDIES AT UMUC**

 This worksheet is designed to help you plan and track your progress toward your degrees. For full course descriptions, please refer to the current undergraduate *Catalog*.

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|---|------------------------------|
| Courses taken at Harford Community College <i>Changes in recommended courses may affect other elements of the degree plan. Lower level equivalents of UMUC upper level courses fulfill content requirements but not upper-level minimum credit requirements</i> | UMUC Equivalent Course |
|---|------------------------------|

| GENERAL EDUCATION REQUIREMENTS (GenEd) (31-33 credits) | | |
|--|--|---------------------------|
| UMUC General Education Requirements (GenEd) * FULFILLED * with completion of A.S. or A.A. | ENG 101 English Composition (3) | WRTG 101 |
| | MATH 101, MATH 109, or MATH 111 (3) | |
| | Biological/Physical Lab Science (4) | |
| | ECON 102 Microeconomics (3) | ECON 203 |
| | ENG 109 English Composition: Research Writing (3) <i>Recommended ENG choice</i> | WRTG 291 |
| | Biological/Physical Science (3-4) | |
| | CMST 101 or CMST 106 (3) <i>Writing/speech GenEd</i> | |
| | ART 201, ART 202, or ART 203 (3) <i>Recommended Arts/Humanities elective to meet UMUC historic requirement. ART 201 and ART 202 meet Harford diversity requirement</i> | |
| | PSY 101 General Psychology (3) | PSYC 100 |
| Arts/Humanities elective (3) <i>Must be from a second discipline. If not already complete, student must complete Harford diversity requirement here.</i> | | |
| INTERDISCIPLINARY AND EMERGING ISSUES (5 credits) | | |
| CIS 102 Introduction to Information Sciences (3) <i>Recommended course. First computing GenEd at UMUC</i> | | IFSM 201 |
| PE Fitness Elective (1) and PE Elective (1) | | |
| BUSINESS-RELATED COURSES (20 credits) | | |
| ◆ BA 101 Introduction to Business (3) <i>Required foundation course for major.</i> | | ◆ BMGT 110 |
| BA 212 Internet Research (1) | | |
| ECON 101 Macroeconomics (3) <i>Related requirement for major</i> | | ECON 201 |
| ◆ MATH 216 Introduction to Statistics (4) <i>Required foundation course for major</i> | | ◆ STAT 200 |
| ◆ ACCT 101 Accounting Principles I (3) <i>Required foundation course for major</i> | | ◆ ACCT 220 |
| ◆ BA 205 or BA 246 (3) <i>Supplemental major course</i> | | ◆ BMGT 380 or BMGT 378 |
| ◆ ACCT 102 Accounting Principles II (3) <i>Supplemental major course</i> | | ◆ ACCT 221 |
| ELECTIVES (9 credits) | | |
| General electives (3) | | |
| General electives (3) | | |
| General electives (3) | | |
| Credits transferred: 65-67 credits | | |

SEQUENCE at UMUC

Courses are listed in the order in which students should take them.
Changes in courses and order may affect other elements of the degree plan.

NOTES

| SEQUENCE at UMUC | | NOTES |
|---|--|--------------|
| EMERGING ISSUES (7 credits) | | |
| LIBS 150 (1) <i>Required GenEd course</i> | | |
| IFSM 300 (3) <i>Or ACCT 326 for second computing GenEd (but note prerequisite of ACCT 221). Related requirement for major</i> | | UL |
| ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (21 credits) | | |
| ◆ HRMN 302 (3) <i>Required foundation course for major</i> | | UL |
| WRTG 394 (3) <i>Or other upper-level advanced writing GenEd course</i> | | UL |
| ◆ BMGT 364 (3) <i>Required core course for major</i> | | UL |
| ◆ BMGT 365 (3) <i>Required core course for major</i> | | UL |
| ◆ BMGT 464 or BMGT 465 (3) <i>Required core course for major</i> | | UL |
| ◆ MRKT 310 (3) <i>Or other supplemental major course (any ACCT, BMGT, ENMT, FINC, HRMN, MRKT)</i> | | UL |
| ◆ FINC 330 (3) <i>Or other supplemental major course</i> | | UL |
| CAPSTONE COURSE FOR MAJOR (3 credits) To be taken after all other courses for the major | | |
| ◆ BMGT 485 (3) <i>Required capstone course for major</i> | | UL |
| MINOR OR ELECTIVES (15 credits, at least 9 credits upper-level for minor) | | |
| See requirements of individual minor. | | UL |
| Complete in last 60 credits along with major courses | | UL |
| | | UL |
| | | UL |
| | | |
| ADDITIONAL ELECTIVES (7-9 credits) | | |
| Choose any courses to meet 120 credits for degree. | | UL |
| Note minimum requirements for upper-level coursework. | | UL |
| Complete in last 60 credits along with major and minor courses. | | |
| TOTAL: 120 CREDITS | | |
| CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements. | | |
| <input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits. <input type="checkbox"/> 45 upper-level credits, including half the credit for the major and the minor. <input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor. <input type="checkbox"/> Prerequisites for major and minor courses, if needed. | <input type="checkbox"/> All General Education Requirements. <input type="checkbox"/> Grade of C or better in all courses for the major and minor. <input type="checkbox"/> Overall GPA of at least 2.0. <input type="checkbox"/> At least half the credit for the major earned through graded coursework. <input type="checkbox"/> Total 120 credits. | |
| NOTES: | | |