



STUDENT NAME _____ DATE _____

**Business Administration A.S. at Harford Community College to
B.S. IN HUMAN RESOURCE MANAGEMENT AT UMUC**

This worksheet is designed to help you plan and track your progress toward your degrees. For full course descriptions, please refer to the current undergraduate *Catalog*.

<p>Courses taken at Harford Community College <i>Changes in recommended courses may affect other elements of the degree plan. Lower level equivalents of UMUC upper level courses fulfill content requirements but not upper-level minimum credit requirements</i></p>	<p>UMUC Equivalent Course</p>
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GENERAL EDUCATION REQUIREMENTS (GER) (31-33 credits)		
<p>UMUC General Education Requirements (GER)</p> <p>* FULFILLED *</p> <p>with completion of A.S. or A.A.</p>	CMST 101 or CMST 106 (3) <i>Speech/writing GER</i>	
	ECON 102 Microeconomics (3) <i>Related requirement for major</i>	ECON 203
	ENG 101 English Composition (3)	WRTG 101
	ENG 109 English Composition: Research Writing (3) <i>Recommended ENG choice</i>	WRTG 291
	MATH 101, MATH 109, or MATH 111 (3-4)	
	PSY 101 General Psychology (3)	PSYC 100
	ART 201, ART 202, or ART 203 (3) <i>Recommended Arts/Humanities elective to meet UMUC historic requirement. ART 201 and ART 202 meet Harford diversity requirement</i>	
	Arts/Humanities elective (3) <i>Must be from a second discipline. If not already complete, student must complete Harford diversity requirement here.</i>	
	Bio./Phys. Lab Science elective (4)	
	Bio./Phys. Science elective (3-4)	
INTERDISCIPLINARY AND EMERGING ISSUES GERs (5 credits)		
BA 210 or CIS 102 (3) <i>First computing GER at UMUC</i>		
PE Fitness Elective (1) and PE Elective (1)		
BUSINESS-RELATED COURSES (20 credits)		
ACCT 101 Accounting Principles I (3)	ACCT 220	
◆ ACCT 102 Accounting Principles II (3) <i>Required for major</i>	◆ ACCT 221	
◆ BA 101 Introduction to Business (3) <i>Required for major</i>	◆ BMGT 110	
◆ BA 205 Business Law (3) <i>Recommended supplemental course for major</i>	◆ BMGT 380	
BA 212 Internet Research (1)		
ECON 101 Macroeconomics (3) <i>Related requirement for major</i>	ECON 201	
◆ MATH 216 Introduction to Statistics (4) <i>Required statistics for major</i>	◆ STAT 200	
ELECTIVES (9 credits)		
General electives (3)		
General electives (3)		
General electives (3)		
Credits transferred: 65-67 credits		

SEQUENCE at UMUC

Courses are listed in the order in which students should take them.
Changes in courses and order may affect other elements of the degree plan.

NOTES

EMERGING ISSUES (7 credits)		
LIBS 150 (1) <i>Required GER course</i>		
IFSM 201 or CMST 303 (3) <i>First computing GER course</i>		
IFSM 300 (3) <i>Or ACCT 326 for second computing GER (note prerequisite). Related requirement for major</i>		UL
ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (24 credits)		
◆ BMGT 364 (3) <i>Required for major</i>		UL
◆ HRMN 300 (3) <i>Required for major</i>		UL
WRTG 394 or WRTG 394X (3) <i>Or other upper-level advanced writing GER course</i>		UL
◆ HRMN 400 (3) <i>Required for major</i>		UL
◆ HRMN 408 (3) <i>Required for major</i>		UL
◆ HRMN 362, HRMN 395, or HRMN 406 (3) <i>Required for major</i>		UL
◆ FINC 330 (3) <i>Supplemental course for major. (BMGT 380, 381, 391, 464, 465, 484; any HRMN, and MRKT 310). Recommended for students going on to graduate school</i>		UL
◆ MRKT 310 (3) <i>Or other supplemental course for major</i>		UL
CAPSTONE COURSE FOR MAJOR (3 credits) To be taken after all other courses for the major		
◆ HRMN 495 (3) <i>Required for major</i>		UL
MINOR OR ELECTIVES (15 credits, at least 9 credits upper level for minor)		
See requirements of individual minor.		UL
Recommended: business administration, finance, or other business-related minor.		UL
Note minimum requirements for upper-level coursework.		UL
Recommended electives: BMGT 392 and BMGT 496		UL
Complete in last 60 credits along with major courses.		UL
ADDITIONAL ELECTIVES (4-6 credits)		
Choose any courses to meet 120 credits for degree. Note minimum requirements for upper-level coursework. Recommended: Calculus (MATH 140, 220, or 130)		UL
TOTAL: 120 CREDITS		
CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements.		
<input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits. <input type="checkbox"/> 45 upper-level credits, including half the credit for the major and the minor. <input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor. <input type="checkbox"/> Prerequisites for major and minor courses, if needed.	<input type="checkbox"/> All General Education Requirements. <input type="checkbox"/> Grade of C or better in all courses for the major and minor. <input type="checkbox"/> Overall GPA of at least 2.0. <input type="checkbox"/> At least half the credit for the major earned through graded coursework. <input type="checkbox"/> Total 120 credits.	
NOTES:		