



STUDENT NAME \_\_\_\_\_ DATE \_\_\_\_\_

## Business Administration A.S. at Harford Community College to B.S. IN BUSINESS ADMINISTRATION AT UMUC

This worksheet is designed to help you plan and track your progress toward your degrees. For full course descriptions, please refer to the current undergraduate *Catalog*.

**Courses taken at Harford Community College**

*Changes in recommended courses may affect other elements of the degree plan. Lower level equivalents of UMUC upper level courses fulfill content requirements but not upper-level minimum credit requirements*

 UMUC  
Equivalent  
Course

GENERAL EDUCATION REQUIREMENTS (GER) (31-33 credits)		
<b>UMUC</b>  <b>General Education Requirements (GER)</b>  * FULFILLED *  <b>with completion of A.S. or A.A.</b>	CMST 101 or CMST 106 (3) <i>Writing/speech GER</i>	
	ECON 102 Microeconomics (3) <i>Related requirement for major</i>	ECON 203
	ENG 101 English Composition (3)	WRTG 101
	ENG 109 English Composition: Research Writing (3) <i>Recommended ENG choice</i>	WRTG 291
	MATH 101, MATH 109, or MATH 111 (3-4) <i>Recommended MATH GER</i>	
	PSY 101 General Psychology (3)	PSYC 100
	ART 201, ART 202, or ART 203 (3) <i>Recommended Arts/Humanities elective to meet UMUC historic requirement. ART 201 and ART 202 meet Harford diversity requirement</i>	
	Arts/Humanities elective (3) <i>Must be from second discipline. If not already complete, student must complete Harford diversity requirement here.</i>	
	Bio./Phys. Lab Science elective (4)	
Bio./Phys. Science elective (3-4)		
INTERDISCIPLINARY AND EMERGING ISSUES GERs (5 credits)		
BA 210 or CIS 102 (3)		
PE Fitness elective (1) and PE elective (1)		
BUSINESS-RELATED COURSES (20 credits)		
◆ ACCT 101 Accounting Principles I (3) <i>Required for major</i>		◆ ACCT 220
◆ ACCT 102 Accounting Principles II (3) <i>Required for major</i>		◆ ACCT 221
◆ BA 101 Introduction to Business (3) <i>Required for major</i>		◆ BMGT 110
◆ BA 205 Business Law (3) <i>Recommended course. Required for major</i>		◆ BMGT 380
BA 212 Internet Research (1)		
ECON 101 Macroeconomics (3) <i>Related requirement for major</i>		ECON 201
◆ MATH 216 Introduction to Statistics (4) <i>Required statistics for major</i>		◆ STAT 200
ELECTIVES (9 credits)		
General electives (3)		
General electives (3)		
General electives (3)		
<b>Credits transferred: 65-67 credits</b>		

<b>SEQUENCE at UMUC</b> <i>Courses are listed in the order in which students should take them. Changes in courses and order may affect other elements of the degree plan.</i>	<b>NOTES</b>
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<b>EMERGING ISSUES (7 credits)</b>	
LIBS 150 (1) <i>Required GER course</i>	
IFSM 201 or CMST 303 (3) <i>First computing GER course</i>	
IFSM 300 (3) <i>Or ACCT 326 for second computing GER. Related requirement for major</i>	UL
<b>ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (21 credits)</b>	
◆ BMGT 364 (3) <i>Required for major</i>	UL
WRTG 394 or WRTG 394X (3) <i>Or other upper-level advanced writing GER course</i>	UL
◆ MRKT 310 (3) <i>Required for major</i>	UL
◆ HRMN 300 (3) <i>Required for major</i>	UL
◆ FINC 330 (3) <i>Required for major</i>	UL
◆ BMGT 392 (3) <i>Or other supplemental major course (any ACCT, BMGT, ENMT, FINC, HRMN, MRKT, or MGST)</i>	UL
◆ BMGT 496 (3) <i>Required for major</i>	UL
<b>CAPSTONE COURSE FOR MAJOR (3 credits) <i>To be taken after all other courses for the major</i></b>	
◆ BMGT 495 (3) <i>Required for major</i>	UL
<b>MINOR OR ELECTIVES (15 credits, at least 9 credits upper level for minor)</b>	
See requirements of individual minor.	UL
	UL
Recommended minors: human resource management, marketing, finance, or other business-related minor	UL
	UL
	UL
<b>ADDITIONAL ELECTIVES (7-9 credits)</b>	
Choose any courses to meet 120 credits for degree.	UL
Note minimum requirements for upper-level coursework.	UL
Recommended: Calculus (MATH 140) for those continuing to graduate school. Please note prerequisite of MATH 108 or MATH 115.	
<b>TOTAL: 120 CREDITS</b>	
<b>CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements.</b>	
<input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits. <input type="checkbox"/> 45 upper-level credits, including half the credit for the major and the minor. <input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor. <input type="checkbox"/> Prerequisites for major and minor courses, if needed.	<input type="checkbox"/> All General Education Requirements. <input type="checkbox"/> Grade of C or better in all courses for the major and minor. <input type="checkbox"/> Overall GPA of at least 2.0. <input type="checkbox"/> At least half the credit for the major earned through graded coursework. <input type="checkbox"/> Total 120 credits.
<b>NOTES:</b>	