



STUDENT NAME \_\_\_\_\_ DATE \_\_\_\_\_

**Business Administration A.S. at Harford Community College to  
B.S. IN BUSINESS ADMINISTRATION AT UMUC**

This worksheet is designed to help you plan and track your progress toward your degrees. For full course descriptions, please refer to the current undergraduate *Catalog*.

**Courses taken at Harford Community College**
*Changes in recommended courses may affect other elements of the degree plan. Lower level equivalents of UMUC upper level courses fulfill content requirements but not upper-level minimum credit requirements*

 UMUC  
Equivalent  
Course

<b>GENERAL EDUCATION REQUIREMENTS (GenEd) (31-33 credits)</b>		
<b>UMUC</b>  <b>General Education Requirements (GenEd)</b>  * FULFILLED *  <b>with completion of A.S. or A.A.</b>	ENG 101 English Composition (3)	WRTG 101
	MATH 101, MATH 109, or MATH 111 (3-4) <i>MATH GenEd</i>	
	Biological/Physical Lab Science elective (4)	
	ECON 102 Microeconomics (3) <i>Related requirement for major</i>	ECON 203
	ENG 109 English Composition: Research Writing (3) <i>Recommended ENG choice</i>	WRTG 291
	Biological/Physical Science elective (3-4)	
	CMST 101 or CMST 106 (3) <i>Writing/speech GenEd</i>	
	ART 201, ART 202, or ART 203 (3) <i>Recommended Arts/Humanities elective to meet UMUC historic requirement. ART 201 and ART 202 meet Harford diversity requirement</i>	
	PSY 101 General Psychology (3)	PSYC 100
Arts/Humanities elective (3) <i>Must be from second discipline. If not already complete, student must complete Harford diversity requirement here.</i>		
<b>INTERDISCIPLINARY AND EMERGING ISSUES (5 credits)</b>		
CIS 102 Introduction to Information Sciences (3) <i>Recommended course. First computing GenEd course at UMUC</i>	IFSM 201	
PE Fitness elective (1) and PE elective (1)		
<b>BUSINESS-RELATED COURSES (20 credits)</b>		
◆ BA 101 Introduction to Business (3) <i>Required for major</i>	◆ BMGT 110	
BA 212 Internet Research (1)		
ECON 101 Macroeconomics (3) <i>Related requirement for major</i>	ECON 201	
◆ MATH 216 Introduction to Statistics (4) <i>Required foundation course for major</i>	◆ STAT 200	
◆ ACCT 101 Accounting Principles I (3) <i>Required foundation course for major</i>	◆ ACCT 220	
BA 205 or BA 246 (3)	BMGT 378	
◆ ACCT 102 Accounting Principles II (3) <i>Required foundation course for major</i>	◆ ACCT 221	
<b>ELECTIVES (9 credits)</b>		
General electives (3)		
General electives (3)		
General electives (3)		
<b>Credits transferred: 65-67 credits</b>		

**SEQUENCE at UMUC**

Courses are listed in the order in which students should take them.  
Changes in courses and order may affect other elements of the degree plan.

**NOTES**

<b>SEQUENCE at UMUC</b>		<b>NOTES</b>
<b>EMERGING ISSUES (4 credits)</b>		
LIBS 150 (1) <i>Required GenEd course</i>		
IFSM 300 (3) <i>Or ACCT 326 for second computing GenEd. Related requirement for major</i>		UL
<b>ADDITIONAL REQUIRED COURSES FOR MAJOR AND DEGREE (24 credits)</b>		
◆ BMGT 364 (3) <i>Required core course for major</i>		UL
WRTG 394 (3) <i>Or other upper-level advanced writing GenEd course</i>		UL
◆ BMGT 365 (3) <i>Required core course for major</i>		UL
◆ MRKT 310 (3) <i>Required core course for major</i>		UL
◆ BMGT 380 (3) <i>Required core course for major</i>		UL
◆ HRMN 300 (3) <i>Required core course for major</i>		UL
◆ FINC 330 (3) <i>Required core course for major</i>		UL
◆ BMGT 496 (3) <i>Required core course for major</i>		UL
<b>CAPSTONE COURSE FOR MAJOR (3 credits) To be taken after all other courses for the major</b>		
◆ BMGT 495 (3) <i>Required capstone course for major</i>		UL
<b>MINOR OR ELECTIVES (15 credits, at least 9 credits upper-level for minor)</b>		
See requirements of individual minor.		UL
		UL
Recommended minors: human resource management, marketing, finance, or other business-related minor		UL
		UL
<b>ADDITIONAL ELECTIVES (7-9 credits)</b>		
Choose any courses to meet 120 credits for degree.		UL
Note minimum requirements for upper-level coursework.		
Recommended: WRTG 490 and MATH 140 for those continuing to graduate school. Please note prerequisite of MATH 108 or MATH 115.		
<b>TOTAL: 120 CREDITS</b>		
<b>CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements.</b>		
<input type="checkbox"/> 30 credits at UMUC, including at least half of the major and minor and 15 upper level credits. <input type="checkbox"/> 45 upper-level credits, including half the credit for the major and the minor. <input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor. <input type="checkbox"/> Prerequisites for major and minor courses, if needed.	<input type="checkbox"/> All General Education Requirements. <input type="checkbox"/> Grade of C or better in all courses for the major and minor. <input type="checkbox"/> Overall GPA of at least 2.0. <input type="checkbox"/> At least half the credit for the major earned through graded coursework. <input type="checkbox"/> Total 120 credits.	
<b>NOTES:</b>		