

Student Name:

Date:

**HARFORD COMMUNITY COLLEGE
AS IN BUSINESS ADMINISTRATION
TO UNIVERSITY OF MARYLAND GLOBAL CAMPUS
BS IN BUSINESS ADMINISTRATION
TRANSFER GUIDE FOR CONFERRED MD CC AA / AS**

CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements.

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| <ul style="list-style-type: none"> <input type="checkbox"/> 30 credits at UMGC, including at least half of the major and minor and 15 upper-level credits. <input type="checkbox"/> 45 upper-level credits, including half the credit for the major and for the minor. <input type="checkbox"/> All required courses <u>and</u> minimum number of credits for major and minor. <input type="checkbox"/> Prerequisites for major and minor courses, if needed. <input type="checkbox"/> All General Education Requirements. | <ul style="list-style-type: none"> <input type="checkbox"/> Grade of C- or better in WRTG 112 <input type="checkbox"/> Grade of C or better in all courses for the major and minor. <input type="checkbox"/> Overall GPA of at least 2.0. <input type="checkbox"/> At least half the credit for the major earned through graded coursework. <input type="checkbox"/> Total 120 credits. |
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| UMGC DEGREE REQUIREMENTS | HARFORD COURSES | UMGC EQUIVALENCY | CREDITS FROM HCC | CREDITS NEEDED AT UMGC |
|---|---|------------------------------|------------------|------------------------|
| COMMUNICATIONS – GER BLOCK | | Credits: | 9 | 0 |
| WRTG 112 (3) <i>Required GenEd course. Must be completed with a grade of C- or better</i> | ENG 101 (GE) | WRTG 112 | 3 | |
| WRTG 111 (3) <i>Or other 3-credit WRTG course except 288, 388, 486A, 486B. COMM 390 and 492, ENGL 102 and JOUR 201 apply</i> | ENG 102, ENG 109 or ENG 216 | ENGL 102, WRTG 291, WRTG 293 | 3 | |
| SPCH 100 (3) <i>Or other communication, writing, or speech GenEd course</i> | CMST 101 or CMST 106 (GI) | SPCH 100 or SPCH | 3 | |
| ARTS AND HUMANITIES – GER BLOCK | | Credits: | 6 | 0 |
| HIST 125 (3) <i>Or other arts/humanities GenEd course</i> | Arts/Humanities Elective (GH) | Arts & Humanities Elective | 3 | |
| HUMN 100 (3) <i>Or other arts/humanities GenEd course</i> | Arts/Humanities Elective (GH) | Arts & Humanities Elective | 3 | |
| BEHAVIORAL AND SOCIAL SCIENCES – GER BLOCK | | Credits: | 6 | 0 |
| ECON 201 (3) <i>Behavioral/social science GenEd course and related requirement for major</i> ■ | ECON 101 (GB) | ECON 201 | 3 | |
| ECON 203 (3) <i>Behavioral/social science GenEd course and related requirement for major</i> ■ | ECON 102 (GB) | ECON 203 | 3 | |
| BIOLOGICAL AND PHYSICAL SCIENCES – GER BLOCK | | Credits: | 7 | 0 |
| BIOL 101/102 or NSCI 100/101 (4) <i>Or other biological/physical science GenEd course with related lab</i> | Biological/Physical Lab Science Elective (GL) | Lab Science | 4 | |
| GEOL 100 (3) <i>Or other 3-credit biological/physical science GenEd course</i> | Biological/Physical Science Elective (GS) | Science | 3 | |
| MATHEMATICS – GER BLOCK | | Credits: | 4 | 0 |
| STAT 200 (3) <i>Related requirement for major and GenEd course</i> ■ | MATH 216 (GM) | STAT 200 | 4 | |
| RESEARCH, COMPUTER LITERACY, & UL WRITING | | Credits: | 1 | 9 |
| LIBS 150 or CAPL 398A (1) <i>Or other GenEd elective</i> | Behavioral/Social Science Elective (GB) | Elective | 1 | |
| PACE 111B (3) <i>Or other PACE 111 course chosen from 111B, 111C, 111M, 111P, 111S, or 111T</i> | | | | 3 |
| IFSM 300 (3) <i>Related requirement for major and technology GenEd course</i> | | | | 3UL |
| WRTG 394 (3) <i>Or other upper-level advanced writing GenEd course</i> | | | | 3UL |

Legend/Notes

- ◆ required course for the major or minor
- * course meets content requirement but not upper-level minimum
- UL – UL stands for upper-level junior/senior courses (300- or 400- level) & denotes the minimum upper-level credit that must be taken at UMGC for graduation

Courses placed in the ELECTIVES/MINOR section may meet degree requirements depending on which course the student takes from the list of courses offered for the associate degree. Any credit applied to the associate degree must also meet UMGC's transfer credit policy.

| UMGC DEGREE REQUIREMENTS | HARFORD COURSES | UMGC EQUIVALENCY | CREDITS FROM HCC | CREDITS NEEDED AT UMGC | |
|--|---|----------------------------|------------------|------------------------|--|
| BUSINESS ADMINISTRATION MAJOR (33 Credits) | Credits: | | 12 | 18 | |
| ◆ BMGT 110 Introduction to Business & Management (3) | BA 101 | BMGT 110 | 3 | | |
| ◆ ACCT 220 Principles of Accounting I (3) | ACCT 101 | ACCT 220 | 3 | | |
| ◆ ACCT 221 Principles of Accounting II (3) | ACCT 102 | ACCT 221 | 3 | | |
| ◆ BMGT 364 Management and Organization Theory (3) | | | | 3UL | |
| ◆ BMGT 365 Organizational Leadership (3) | | | | 3UL | |
| ◆ MRKT 310 Marketing Principles (3) | | | | 3UL | |
| ◆ BMGT 380 Business Law I (3) | BA 205 or BA 246 | BMGT 380* | 3 | | |
| ◆ HRMN 300 Human Resource Management (3) | | | | 3UL | |
| ◆ FINC 330 Business Finance (3) | | | | 3UL | |
| ◆ BMGT 496 Business Ethics (3) | | | | 3UL | |
| CAPSTONE COURSE FOR MAJOR | Credits: | | 0 | 3 | |
| ◆ BMGT 495 Strategic Management (3) | MUST BE TAKEN AT UMGC | | | 3UL | |
| ELECTIVES / MINOR | Credits: | | 15 | 30 | |
| <p>▣ If ECON 201, ECON 203, and STAT 200 are not taken for an AA / AS degree, the student must take them at UMGC as elective credits; they are required for the major.</p> <p>Choose any courses to meet 120 credits for degree. Note minimum requirements for upper-level coursework.</p> <p>Complete in last 60 credits along with major and minor courses.</p> <p>A student's catalog year may change based on the date of enrollment/registration with UMGC. Please check with an advisor when ready to apply with UMGC.</p> | BA 210 or CIS 102 (GI) | IFSM 201 | 3 | | |
| | MATH 111, MATH 212 or Mathematics Elective (GM) | MATH 106, MATH 220 or MATH | 3 | | |
| | Business Administration Elective | Elective | 3 | | |
| | Behavioral/Social Science Elective (GB) | Elective | 2 | | |
| | Physical Education Elective | PHED | 1 | | |
| | General Elective | Elective | 3 | | |
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| Upper-Level Electives at UMGC | | | | 18UL | |
| Any Electives at UMGC | | | | 12 | |
| Total Minimum Credits Needed for Graduation: 120 | Total Credits: | | 60 | 60 | |